

# MAINE STATE POLICE

## INCIDENT INVESTIGATION REPORT REQUEST FORM (PLEASE PRINT)

If you wish to receive a component(s) of a Maine State Police investigative file other than the investigative report you have requested, please attached and forward with this form a letter specifying which component(s) you wish to request. Please note that additional fees will be charged for any such other component(s) that are provided. See 1 MRSA § 408-A(8).

REQUESTOR INFORMATION:			
<b>1 Name:</b> (Full Name)			
<b>2 Mailing address:</b> (Street, City/Town, Zip Code)			
<b>3 Street address:</b> (Street City/Town, Zip Code)			
<b>4 Tele. number:</b>	( )	<b>5 E-mail address:</b>	
INFORMATION REGARDING THE INCIDENT ACCOUNTED FOR IN THE REQUESTED REPORT			
<b>6 Incident date and location:</b>			
<b>7 Brief description of incident (including, if available, names/DOB of individuals involved)</b>			
<b>8 Incident Number:</b>			
<b>9 I am requesting this incident investigation report (check <u>one</u>) –</b>			
FOR MYSELF: <input type="checkbox"/>	ON BEHALF OF: <input type="checkbox"/>	(NAME):	
<b>10 I am requesting this incident investigation report for the following reason(s):</b>			

I CERTIFY THAT, TO THE BEST OF MY KNOWLEDGE AND BELIEF, THE INFORMATION I HAVE PROVIDED ABOVE IS CORRECT.

SIGNATURE:

DATE:

### NOTE:

UNDER MAINE LAW, MAINE STATE POLICE INCIDENT INVESTIGATION REPORTS ARE CONFIDENTIAL AND MAY NOT BE RELEASED TO THE PUBLIC IF THERE IS A REASONABLE POSSIBILITY THAT DOING SO WOULD RESULT IN CERTAIN CONSEQUENCES IDENTIFIED IN APPLICABLE STATE LAW. SEE 1 MRSA § 402(3)(A); 16 MRSA § 804. ACCORDINGLY, PLEASE NOTE THAT THE MAINE STATE POLICE MAY BE PROHIBITED BY LAW FROM RELEASING TO YOU THE REPORT YOU HAVE REQUESTED FROM OUR AGENCY, OR COMPONENTS OF REQUESTED REPORTS MAY BE REDACTED OR EXCLUDED IN ORDER TO COMPLY WITH EXISTING STATUTES.

### Please send this completed request form to:

Maine Department of Public Safety  
Attn: Maine State Police, Records Management Services  
45 Commerce Drive, Suite 1  
42 State House Station  
Augusta, Maine 04333-0042

**NOTE: The fee for each requested report is ten dollars (\$10). If prepaying, please remit with this form a check or money order made payable to, "Treasurer, State of Maine" Thank you.**