## Charron, Jean A.

From: Barr, John A <John.A.Barr@maine.gov>
Sent: Monday, January 30, 2017 10:59 AM

**To:** Charron, Jean A.

**Cc:** Laurendeau, David (Gordon)

**Subject:** RE: FOAA Request

Jean Charron,

I am responding to the letter you forwarded to me from Attorney Schutz, dated January 25' 2017, that he sent on behalf of the Maine Freedom of Information Coalition seeking information on FOAA procedures at the Bureau of Financial Institutions.

Please note that the Bureau refers to Maine law and to the Maine Public Access Ombudsman's website when seeking information about the proper processing of FOAA requests. When the Bureau receives a FOAA request, it is reviewed and processed with the assistance of the Bureau's staff attorney. Receipt of the FOAA request is acknowledged within 5 business days and fulfilled as expeditiously as possible. The FOAA may be responded to in total alongside the acknowledgement. The material requested is reviewed for items that may fall within any exceptions to public records before being sent to the individual making the request. If any documents are withheld, the requesting party is so notified. In addition, if the information sought is publically available on the Bureau's website, the individual is informed of that resource. Also, the Bureau maintains a record of the FOAA requests that it receives.

I hope this satisfies your request. Please let me know if you need anything else. Thank you.

John A. Barr, Esq., Deputy Superintendent Bureau of Financial Institutions Department of Professional and Financial Regulation 36 State House Station Augusta, ME 04330-0036 (207) 624-8561

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From: Charron, Jean A. [mailto:JCharron@preti.com]

**Sent:** Wednesday, January 25, 2017 4:30 PM **To:** Barr, John A < John.A.Barr@maine.gov>

**Subject:** FOAA Request

## This message was sent securely using ZixCorp.

Please find attached Attorney Schutz's letter.

Thank you, Jean

**Jean A. Charron**Legal Assistant to David B. Van Slyke and Sigmund D. Schutz 207.791.3164 Tel jcharron@preti.com LinkedIn | Twitter | preti.com

PretiFlaherty
One City Center
P.O. Box 9546
Portland, ME 04112-9546

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